

EMPLOYMENT APPLICATION

AN EQUAL OPPORTUNITY EMPLOYER

PLEASE COMPLETE ALL PARTS OF THIS APPLICATION. If the application is incomplete or does not clearly show the experience and/or training required, the application may not be accepted. If no information is required in a section, please fill in "N/A".

PERSONAL INFORMATION

FULL NAME	DATE OF BIRTH
CURRENT ADDRESS (STREET, CITY, STATE, ZIP)	DATE OF APPLICATION
PHONE NUMBER	EMAIL ADDRESS
LEGALLY AUTHORIZED TO WORK IN THE US? ☐ Yes ☐ No	VALID DRIVER'S LICENSE? ☐ Yes ☐ No State: _____

POSITION & AVAILABILITY

POSITION APPLIED FOR	PREFERRED LOCATION(S)	
DESIRED WAGE (\$/HR)	TOTAL HOURS AVAILABLE WEEKLY	DESIRED EMPLOYMENT TYPE ☐ FT ☐ PT ☐ Temp

Shift Availability:

Shift	MON	TUE	WED	THU	FRI	SAT	SUN
Lunch							
Dinner							
Specific Hours							

BACKGROUND INFORMATION

HAVE YOU EVER BEEN CONVICTED OF A FELONY?

☐ Yes ☐ No

IF YES, PLEASE EXPLAIN (INCLUDE DATE, LOCATION, AND NATURE OF OFFENSE):

EMPLOYMENT HISTORY

List your three most recent employers, starting with the most recent.

Most Recent Employer

EMPLOYER NAME

SUPERVISOR NAME

DATES EMPLOYED (MO/YR)

PHONE NUMBER

REASON FOR LEAVING

BRIEF DESCRIPTION OF DUTIES

Previous Employer 2

EMPLOYER NAME

SUPERVISOR NAME

DATES EMPLOYED (MO/YR)

PHONE NUMBER

REASON FOR LEAVING

BRIEF DESCRIPTION OF DUTIES

Previous Employer 3

EMPLOYER NAME

SUPERVISOR NAME

DATES EMPLOYED (MO/YR)

PHONE NUMBER

REASON FOR LEAVING

BRIEF DESCRIPTION OF DUTIES

PROFESSIONAL REFERENCES

List three professional references (non-family members).

FULL NAME		RELATIONSHIP / TITLE	
_____		_____	
COMPANY / JOB TITLE	YEARS KNOWN	PHONE NUMBER	
_____	_____	_____	

FULL NAME		RELATIONSHIP / TITLE	
_____		_____	
COMPANY / JOB TITLE	YEARS KNOWN	PHONE NUMBER	
_____	_____	_____	

FULL NAME		RELATIONSHIP / TITLE	
_____		_____	
COMPANY / JOB TITLE	YEARS KNOWN	PHONE NUMBER	
_____	_____	_____	

LEGAL ATTESTATION & SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. I formally attest that I am legally authorized to work in the United States. I understand that any false or misleading information or omission in this application or interview process may result in immediate disqualification or termination of employment. I authorize the company to investigate all statements and contact references provided to verify previous employment and qualifications.

SIGNATURE OF APPLICANT	DATE
_____	_____